



# St Mary's Catholic Primary School

## Mid-Week School Bulletin

Tuesday 22<sup>nd</sup> September 2020

SUBJECT	YEAR GROUPS RELEVANT TO	STAFF CONTACT
<b>Morning Drop Off / Afternoon Collection Arrangements</b>	<b>Red Class - Reception</b>	<b>Liz Hills</b>

### Morning Drop Off

Thank you to those parents/carers who ensured they followed this morning's arrangements for dropping off their children at the Reception Class gate. Thank you for wearing masks/face coverings and for lining up in such a safe and sensible way. Please can we ask that you now adhere to the one-way system in place on the drive that simply requires you to keep to the left. On leaving the school site please ensure you walk on the pavement (where available) as the rest of the school will be coming down the driveway on the left. Thank you so very much for your patience and continued support in ensuring the children are dropped off safely at school. This arrangement for morning drop off will now remain in place for the foreseeable future.

### Afternoon Collection

Please can we ask that all parent/carers (if able to) wear face masks when collecting their children at the top of the drive by St Mary's Church as it is quite difficult to maintain social distancing at this point. Please can we also ask that parents/carers do not stand in the driveway as the rest of the children need to exit the site from this point. Once you have collected your child, please leave the site through the small gate directly opposite the main entrance to the Church. We are working towards enabling collection at the end of the school day to take place on site but are not in a position to facilitate this yet.

<b>Morning Drop Off Arrangements</b>	<b>Years One to Five</b>	<b>Liz Hills</b>
--------------------------------------	--------------------------	------------------

As from Thursday 24<sup>th</sup> September 2020 (this Thursday), we will be returning the morning drop off to the school site rather than the Green, in preparation for the wintry weather. The children in Reception and Year Six have already returned to an on-site drop off successfully and so we will extend this to the remainder of the school. We have been preparing the children for this and they are very excited to be allowed this opportunity for more responsibility and independence. The arrangements are as follows:

- The children will need to be dropped off at the top of the school drive. Staff will be supervising this area and we have purchased barriers to help maintain a safe space for the children to be dropped off.
- The children will need to walk down the driveway on their own and enter the school building at their class entry point. The driveway will be supervised by staff and each class's entry point to the school will be supervised as well.
- Children should know their class's entry point as they have been using these entry points for the last week.
- The children will need to adhere to the one-way system on the drive that simply involves staying to the left. This will reduce contact with the Reception parents who will be walking up the drive, having brought their children to the Reception class gate.
- We ask that only one parent/carer completes the morning drop off at the top of the drive and that (where possible) adults wear masks or face coverings as social distancing at the top of the drive will be difficult to maintain.
- There will be a one-way system in place at the top of the drive for dropping off the children. You must enter the school driveway through the large vehicle gates and exit the area through the smaller gate opposite the entrance to St Mary's Church.
- We ask that you leave the site as quickly as possible to provide space for other parents/carers and children to enter. Please do not hang about on the pavement area outside the school and church site. Please use your judgement and ensure that you do not overcrowd this area.
- To aid overcrowding we will be accepting children onto the school site between 8.45 and 8.55 am. Please do not arrive before this time and congregate at the top of the drive, as this will not enable our community to remain safe. We will trial the dropping off times and review them at the end of the week.

### Class Entry Points:

Orange Class (Y1) – Main entrance to the school passed the office

Yellow Class (Y2) – Hall

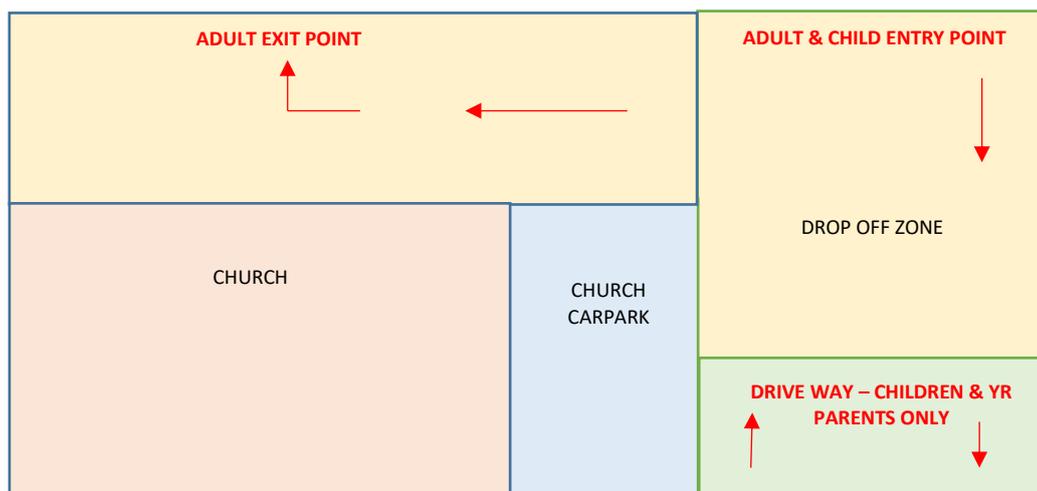
Green Class (Y3) – External classroom door

Blue Class (Y4) – External classroom door

Indigo Class (Y5) – KS2 entrance

Violet Class (Y6) – Gold room door

### One Way System at the Top of the Drive:



**PLEASE NOTE:** The children of St Mary’s School are used to leaving their parents/cares at a designated drop off point and walking to their classrooms on their own. They may not have come into school in this way for a while but they are capable of doing this and there will be staff available to supervise their entry to their classrooms. Your support with ensuring your children are reminded to walk safely and sensibly to their classrooms is important and your confidence in their ability to walk on their own is also important to allowing the children to be responsible and independent.

There are no major amendments to the arrangements for the end of day collection but now that staff know parents/carers better, we are going to bring all children from Years One to Six to the Green at 3.15 pm. We are working to return afternoon collection to the school site soon too.

Thank you for your continued support as we work towards returning school drop off and collection to the school site safely.

Meet the Teacher Meetings	Years One to Six	Liz Hills
---------------------------	------------------	-----------

Unfortunately, we had to cancel the remote Meet the Teacher meetings we had planned to take place this week as we experienced a number of technical issues in organising these meetings. In order to ensure the least possible delay in providing you with the opportunity to meet your child’s class teacher we have decided to host these meetings on the school site, while we investigate the possibility of hosting remote meetings effectively.

The meetings will take place in the school hall next week. We hope you will be able to join us.

Please ensure you follow the guidance below regarding attending the meetings. You can just turn up – there is no need to inform us as to whether or not you will be attending. We expect the meetings to last approximately 20 minutes.

**Guidance for Meetings:**

- Only one parent/carer to attend for each child please.
- Before entering the hall, sanitise your hands and put on a mask/face covering (if you are able to).
- Take a chair from the stack and place it at a safe distance from other people in the hall.
- Where possible, please avoid bringing younger siblings to the meeting. If this is not possible, please ensure you bring something quiet for them to do and keep them with you at all times.
- Leave your chair where it is when you leave. Do not stack the chairs, as they will need to be cleaned after use.
- Leave the building through the hall door and sanitise your hands on exiting.

**Meeting Times:**

Class	Year Group	Teacher/s	Day	Time
Orange Class	One	Miss Heathcote/ Mrs Tabassi-Gill	Thursday 1/10/20	9.20 am
Yellow Class	Two	Mrs White	Monday 28/9/20	9.20 am
Green Class	Three	Miss MacMillan	Monday 28/9/20	2.40 pm
Blue Class	Four	Mrs Searle	Wednesday 30/9/20	9.20 am
Indigo Class	Five	Mrs Lawlor	Tuesday 29/9/20	9.20 am
Violet Class	Six	Miss Ticehurst / Miss Russell	Wednesday 30/9/20	2.40 pm

Macmillan Morning Tea	All	Class Teachers
-----------------------	-----	----------------

We are pleased to announce that we will be hosting our annual Macmillan Morning again this year on Friday 25<sup>th</sup> September 2020, but differently to how we have organised it in previous years. We will be learning about the amazing work the Macmillan Team do in our whole school assembly and will then follow this with our own class Morning Teas. The children will be provided with a drink and small cake/biscuit and will have the opportunity to socialise with their friends for a short time. If you would like to support our fund raising event, please feel free to send a cash donation into school with your child or perhaps encourage your child to give a small donation them self. Donations of any amount, however small, will be very gratefully received. As a Christian Community it is important to us to continue to support the important work of charities, even at this very difficult time. Thank you in advance for your generosity.

**Please Note:** If your child has a specific allergy or food intolerance registered with the school, we will be providing them with an alternative treat.

